



**CLAIM FORM
ROAD HAULIERS/FREIGHT SERVICES**

Please answer the following questions and provide the documents applicable to the circumstances of the loss, shown in Appendix A. Depending on the nature and size of the loss we reserve our right to request additional information, evidence and/or documentation to assist in our consideration of any claim.

Please return completed claim form to:

Royal & Sun Alliance Insurance plc
Marine Claims Department
17 York Street
Manchester
M2 3GR

Insured name

Policy Number

1. Were you in care and control of the goods subject to this claim at the time of the loss? YES NO
2. Which of the following contractual conditions applied to this movement? (Please tick all that apply)

RHA at standard limits

CMR

BIFA

UKWA

FTA

Other (including any of the above with increased limits – please specify)

3. Did you obtain and retain two satisfactory references in writing, or record in writing any verbal references for the driver of the vehicle subject to this claim?

YES NO

4. How many vehicles did you own or operate at the time of the loss? (Applicable to some Premier Transit Haulage Policies only)

5. Has this incident been reported to the Police?

YES NO

Police or Crime Reference number

INFORMATION PERTINENT TO LIABILITY

1. Date collected Date Delivered
2. Date of loss
3. Location of loss
4. Description of the goods
5. Please provide detailed circumstances of the loss below (continue on blank paper if required)

6. Do you believe you are responsible for this loss? YES NO
7. If the answer to the previous question is "no" then was any other person involved in this Incident who may have a liability (e.g. third party motorist for damage sustained in a RTA or sub contractor)? YES NO
8. If the answer to the previous question is "yes" please provide their details below; alternatively if the answer to the previous question was "no" please advise why you believe you were not responsible for this loss in the box below.

DECLARATION

I/We declare the foregoing particulars and statements of claim to be correct and true to the best of my/our knowledge and agree to give any further information and assistance which may be required.

Signature of Insured Date

THE INFORMATION ON THIS DOCUMENT WILL BE USED TO OBTAIN LEGAL ADVICE AS NECESSARY PLEASE ENSURE THE ACCURACY OF ALL INFORMATION.



Royal & Sun Alliance Insurance plc No. 93792
Registered in England and Wales at St. Mark's Court,
Chart Way, Horsham, West Sussex RH12 1XL
Authorised and Regulated by the Financial Services Authority

For your protection calls may be recorded and monitored

**APPENDIX A: STANDARD CLAIM DOCUMENTS REQUIRED FOR THEFT OR
PHYSICAL LOSS**

- Written Claim against you
- All applicable transit/storage documentation (e.g. collections notes, delivery notes, packing lists, intake sheet, despatch sheets, loading manifests, bills of lading, airway bills etc)
- Evidence of weight
- Commercial Sales invoice and/or evidence of the cost price or replacement value of the goods
- Where applicable details of the parties in the contractual chain. Including the consignor and consignee, your immediate customer (principal), your immediate subcontractor.

FOR PHYSICAL DAMAGE CLAIMS PLEASE ALSO PROVIDE THE FOLLOWING IN ADDITION TO THE ABOVE:

- Repair estimate (if applicable)
- Evidence of salvage (if applicable)

FOR DAMAGE/LOSS TO CONTAINERS OR TRAILERS (IF COVERED) PLEASE PROVIDE THE FOLLOWING WHERE APPLICABLE:

- Written claim against you if trailer/container owned by another party
- Applicable interchange report and/or restitution inspection (containers)
- Pre Hire and Post Hire inspection sheet for the trailer - if hired
- Copies of the latest maintenance record if trailer/container owned/leased
- Repair estimate if repairs to be carried out or;
- Evidence of age, purchase/lease value and/or current depreciated value
- Copy of lease contract (if applicable)

Depending on the nature and size of the loss RSA may appoint a surveyor to investigate the cause, nature and extent of any claim, which may include the gathering of some of the above information. It would however, be to our mutual benefit if this information could be provided with the initial notification of your claim, or shortly thereafter if practicable.

In order to comply with policy terms we stress that the initial notification of the claim should not be delayed in order to gather the information required.



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